

KENTUCKY LIBRARY ASSOCIATION BOARD MEETING

Saturday, November 17, 2012

Embassy Suites, Lexington, KY

CALL TO ORDER

The meeting was called to order at 10:00 am.

ROLL CALL OF VOTING MEMBERS

The following voting members were present: Lisa Rice, Brenda Metzger, Terry Buckner, Abby Thorne, Terri Kirk, Melissa Brooks, Sean Kinder, Adele Koch, and Susan Nimersheim.

MINUTES

Motion: Terri Kirk moved to approve the September 19, 2012 KLA Board Meeting minutes. Susan Nimersheim seconded the motion. The motion passed.

UNFINISHED BUSINESS

There was no unfinished business from the September 19 meeting.

NEW BUSINESS

There was no new business.

COMMITTEE/OFFICER/ROUND TABLE REPORTS

Audit Committee – Emilee Hoover reported that the Audit Committee met Friday, November 16 and everything went well.

Communications Committee – Emily Krug reported that the KLA Facebook page has 114 likes. @KYLibAsn on Twitter has 41 followers.

There is a draft social media policy – she has a Google doc to send to people – Lisa will send the document out and it will be approved at the next meeting. The policy does include the Anti-Trust disclaimer.

Member Services – Betsy Hughes reported that Sara Brown will present the first online professional development session, which is slated for the first week in February. The purchase for the online meeting service has begun, but Betsy has not gotten access yet. The service will be available for all sections and round tables to use for meetings and professional development purposes.

Betsy will be working with her committee members to pick topics and presenters for the spring and summer sessions.

Library Awareness – Debbe Oberhausen

Debbe wants to adjust the Blue Book listing to reflect the actual practices of the association regarding the deadline for award recipients. She would like to make the deadline earlier because the current deadline is too close to conference. Debbe proposed a deadline of July 25 for this current year and to change the Blue Book wording to reflect this change. She also suggested that a form be devised to be used for award nominations to allow uniformity for awardee contact info, etc. She will be creating this form for use this year. Debbe wants to use Go-To-Meeting for the Awards Committee to meet to select award recipients this year.

She also proposes that committee members not be allowed to nominate for awards. Members would be allowed to recuse themselves and sections would be allowed to appoint another member to vote. Members are the committee chair and the outgoing Chair and the current Chair of every section. Debbe will provide the policy to be approved at the next board meeting.

Strategic Planning – Submitted written report.

Recruitment, Mentoring, and Diversity – No report.

Minority Scholarship – Submitted written report.

Fund Raising – No report. Lisa Rice announced that Dave Schroeder has agreed to handle fundraising this year and Tara Griffith has agreed to assist. Our goal is \$5000.

AD-HOC Committee for Hosting NDLC Conference – No report.

AD-HOC Committee for Archives Guidelines – No report.

President – Submitted written report. Lisa Rice announced that, at the Executive Board meeting, the KLA Executive Board discussed a clarification of the Blue Book policy on the Nominating Committee. Currently the committee is chaired by the Past President and each section chair selects a representative to serve on the committee. However, the policy states that the committee is appointed by the Strategic Planning Committee. The policy will be changed to reflect the current practice (Past President will chair and will contact the sections to appoint their own committee members).

Lisa also discussed a change to the Support Staff category of KLA membership. She proposed that membership in the Support Staff Round Table will no longer be included with KLA membership in the Support Staff category. This will give the association a clear

picture of how many interested and active members there really are in the round table. Some members of the board expressed concerns about this change being punitive to the round table. Most support staff only join KLA to attend the conference. Historically this round table has not been active and many attempts have been made to revive the interest in this round table. The Chair of the Round Table sent out a survey to gauge interest and has not received much response.

Motion: Lisa Rice called for a motion to approve that membership in the Support Staff Round Table be separated from KLA membership in the Support Staff category. Brenda Metzger moved, Terri Kirk seconded. Motion carries. Membership in SSRT will be separated from SS membership in KLA.

President-Elect – Submitted a written report. Brenda Metzger announced that conference planning will be meeting after lunch.

Secretary – No report.

Past President – Submitted a written report. Terry Buckner is working with UKSLIS to develop a leadership academy for new librarians and students to learn leadership and advocacy and provide mentoring. This year will be a planning year and they hope to debut during the Joint Conference. Terri Kirk recommended a \$1500 HighSmith grant that might be available for this purpose. Tammy Rich volunteered to assist in her capacity as Chair of Recruitment, Mentoring, and Diversity.

Executive Director – Submitted financial reports. Tom Underwood welcomed new board members. He reminded board members that there is a page on the website for each section, round table, etc. He can also send emails to the members of each group, as long as there is a valid email on file. Section and round table chairs will also receive reports quarterly on membership totals and group finances. The voucher for expense requests is available on the website. He encouraged members to contact his office when they need assistance with association business.

Tom emphasized the importance of sponsorships for the conference. We got \$1900 in sponsorships, most of which was exhibitors changed to sponsorships. He emphasized transferring exhibitors that are unable to attend to sponsorships. The sponsorship figure did not include the Vendor Track.

Tom highly encouraged everyone to use the Amazon link on the website for their holiday shopping and library purchasing because the Amazon affiliate program is not bringing in very much income at present. An insert will be created for renewal notices to remind members to use this link. A reminder will also be posted on Facebook and Twitter.

Credit card processing costs are growing. At least 60%-75% of transactions are via credit card currently. Tom will explore the option of bank transfers (which do not have fees attached) or passing on the fee to those paying by CC.

Library Awareness expenditures were higher than usual this year due to the cost involved with getting the license plate made. This was a one-time cost. This year the awards mailer will be a postcard, which will also decrease the budget needed.

Any questions about the financials or the 2013 draft budget should be directed to Tom.

Motion: President Lisa Rice called for a motion to adopt the 2013 adopted as presented. Terry Buckner made the motion, Brenda Metzger seconded. Motion passed.

ALA Councilor – Submitted a written report. Terri Kirk reported that she did get a majority favorable response to the information she presented on e-content pricing via the listserv. She sent our statement in support of ALA and the other state chapters in opposing discriminatory e-book pricing. Terri reported that was invited to the ALA Headquarters on the invitation of Maureen Sullivan. She is also running for AASL President.

Kentucky Libraries – Submitted written report. The fall issue is out. It is on health sciences libraries (7 features). The next deadline for features is Dec. 15 with the issue to come out Feb. 15.

IN-FO-CUS – Submitted written report.

Web Manager – No report. Contact the webmaster (alexl@warrenpl.org) if changes need to be made to the website.

Listserv Managers – No report.

KDLA – Submitted written report. Lisa Rice reported that the state auditor's database was incorrect with regard to library information and Wayne Onkst and his staff are working feverishly to get this corrected.

KYVL – Submitted written report. Enid Wohlstein reported KYVL is working on a mobile app through a third-party vendor. KYVL is also working with Ebsco on Discovery. Discount available to interested libraries. They have a new marketing plan.

KDE – We currently have no representative for KDE. Lisa Rice reported that she contacted someone at KDE and has received no response.

Academic Library Section – Submitted written report. Sean Kinder announced that he is 90% finished with committee appointment. Planning for Joint Spring Conference is underway. Their speaker is Steven Bell.

Kentucky Association of School Librarians – Submitted a written report. Adele Koch announced the name change from Kentucky School Media Association to Kentucky Association of School Librarians.

Kentucky Public Library Association – No written report. Susan Nimershiem announced that committee appointments are underway. The KPLA Conference is April 8-10, 2013 in Lexington and planning is well underway. The advocacy committee met recently. February 20 is the state library legislative day. UK will be assisting KPLA with the legislative day.

Special Library Section – Submitted written report. Melissa Brooks reported that she is working on the Special Section FB page. She is also working on Joint Spring Conference planning and has issued a call for committee members.

Trustees Round Table – No report.

Community College Round Table – Submitted written report.

Genealogy Round Table – No report.

Government Documents Round Table – No report.

Resource Sharing Round Table – Submitted written report

Information Technology Round Table – No report.

Library Administration and Management Round Table – Submitted written report

Library Instruction Round Table – Submitted written report.

Library Support Staff Round Table – Submitted written report.

Youth Services Round Table – Submitted written report

END OF COMMITTEE / OFFICER / SECTION / ROUND TABLE REPORTS

ANNOUNCEMENTS –

Brenda Metzger reminded attendees that the conference planning meeting will take place immediately after lunch.

Emily Krug asked that anyone wanting anything posted to Facebook and Twitter contact her.

Lisa Rice reminded everyone that the next board meeting is at the Galt House on March 16 at 10 am ET.

Tom announced that Anti-Trust Compliance forms need to be signed each year, as they are required by the federal government. All members on the board have to sign.

Motion: Abby Thorne moved to adjourn the meeting. Brenda Metzger seconded. The motion passed.

ADJOURNMENT

President Lisa Rice adjourned the meeting at 11:30 am.

Respectfully submitted,

Abby Thorne
KLA Secretary
Submitted on: December 20, 2012